

**SHUTTLEWORTH**

COLLEGE

# NEWSLETTER



## HEADTEACHER MESSAGE

Dear Families,

It is wonderful to have the lighter nights here as we arrive at the Easter holidays. It has been another busy period at school - but a very successful one! This week it has been lovely to celebrate students' endeavours in the rewards assemblies. Students have received certificates and prizes for their embodiment of school values, their progress in lessons and their attendance.



We also chose winners of the social media manifesto campaign - rewards will take place next half term! Healthy social media usage is an issue our students are passionate about and we will continue to work on safe social media use and reducing screen time as we move forward.

This week there was a rewards trip for some of our prefects to Nelson & Colne College. We are lucky to have had several visitors in school too - our Y7 ambassadors and Mr Greenhalgh hosted a coffee morning for some senior citizens. It was lovely to see the conversations between different generations. Burnley College and Nelson & Colne College have also been in school talking about careers with Y9 and media studies with our Y10 GCSE media groups.

Year 11 have been preparing well for their exams and we will have lots of students in school over the Easter break to revise. Keep up the good work!

I wish you a restful and safe Easter break. We return on Monday 17th April for the summer term.

*R. England*



# NEWS & EVENTS

## HALLÉ ORCHESTRA BRIDGEWATER HALL

The Hallé orchestra's concerts for schools was a hugely successful trip that students loved last year, and this year wasn't any different. Forty students arrived in Manchester early afternoon on the 7th of March, to see the prestigious musicians at The Bridgewater Hall. From our seats, we had a brilliant view of the stage where some of the instruments were already out. We were impressed with our students, who were able to name them.



Above the stage was a screen with projected live video of students from different schools in the audience on it.

You could hear the excitement around the room as different sets of students were projected onto the screen, waving and shouting. Shuttleworth students got their moment of fame too.

The lights dipped, the conductor walked on stage and the concert began. It was exciting for everyone to see the music being played in front of them, and it was very interactive with scratch and sniff cards to use at certain points in the show. The presenter was informative, explaining the meaning of each song and how it linked to the theme, Green Planet. When Soul Bossa Nova was performed, we all got up to dance.

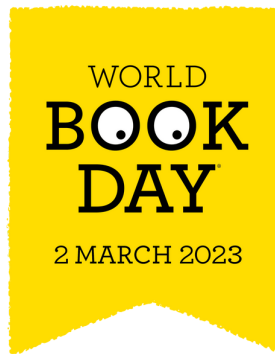
More audience participation came with two songs we were asked to sing along with. A guest violin soloist played, and offered his insight to our young people, telling them that they should play in groups to improve their musical skills. Great advice!

Overall, we had an excellent time watching the orchestra, and our students will remember the experience for a lifetime.



# WORLD BOOK DAY COMPETITION - WINNERS

The English department received a high number of entries in the World Book Day competition. It was a very hard decision choosing the winners.



Huge congratulations to Leanna in year 8 who won the 'Write a Short Story' part of the completion and Marcy in year 10 who won the 'Design a Book Cover' section of the completion.



## IDEA - THE INSPIRING DIGITAL ENTERPRISE AWARD

KS3 have been using iDEA as part of their Computing homework! What is iDEA? The Inspiring Digital Enterprise Award, known as iDEA is an international award winning programme that helps you develop digital enterprise and employability skills for free. Through our series of online challenges, you can win career-enhancing badges, unlock new opportunities and ultimately, gain industry-recognised Awards that help you stand out from the crowd.

A massive well done to the following students who have already achieved the BRONZE award:

Savera Nawaz Kauser (has also achieved the SILVER award!)

Wiktor Opalka

Meado Horner

Lucas Drea

Tobias Neave-Ryder

Grace Gill

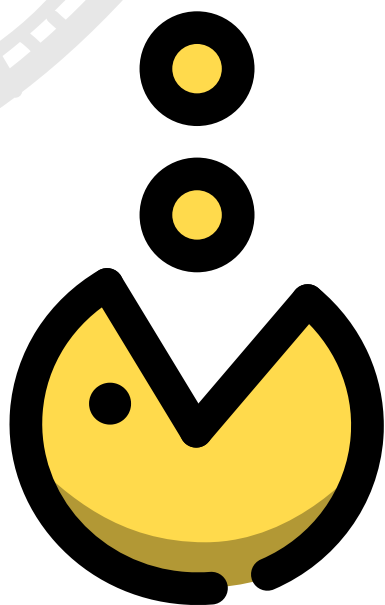
Ryley Macalpine

Eva Leyland



# MEDIA STUDIES COMPETITION - WINNERS

We have run a competition for Y9 students where they had to design an advert for a new video game or chocolate bar. Students are able to choose media studies as an option to take in Y10; they have taken part in a taster lesson in school in which they learnt about adverts. The competition was a chance for them to put these skills into practice and be creative! We had some fantastic entries, and our winners and runners up were rewarded with vouchers for the cinema.



# END OF TERM REWARD CELEBRATIONS



This week we have celebrated our students' successes. Each day, a year group has received their end of term rewards assembly in which students have been rewarded for embodying our school values. Students received prizes of certificates, gift vouchers, Easter eggs and even lunch with Mrs England! Well done to each and everyone of you who has achieved their very best over the term.



# ENRICHMENT

Newsletter enrichment club is on Wednesdays after school and is run by Mr O'Halloran. It is open to years 7, 8 and 9. They would love to see new faces. Why not join them?



Media Studies club has been running on Wednesdays for year 9s. It has been a great success. Stay tuned for future dates as the club may be running again.



After the successful launch of baking club to year 9, it is now open to year 8s. Why not join Mrs Corvino and Mrs Miller on a Tuesday after school to bake some delicious delights!



Our main method of communication is the Shuttleworth College App. All general correspondence regarding your child's school life will be communicated through the App. It's also the easiest way to report your child's absence from school. Please email [admin@shuttleworth.lancs.sch.uk](mailto:admin@shuttleworth.lancs.sch.uk) if you require an enrolment code or any further information.

## THE SHUTTLEWORTH APP

**Available to**  
*Download Now*

ANDROID APP ON  
 Google play

Download on the  
 App Store

**The new**  
SHUTTLEWORTH COLLEGE  
**App**



# FACULTY FOCUS

## THE ADMIN TEAM



The administrative support teams play a huge part in supporting and organising all aspects of school life. From admissions, to trips, to exams, to data management; the team is a fountain of knowledge.

Regularly the first point of contact for parents and carers, our friendly and approachable team are always as efficient as possible in dealing with queries or concerns.

The team also support teaching and learning through assisting with the printing of resources, organisation of messages home and production of assessment data reports, alongside many other day-to-day tasks. We are always happy to help, whatever your query may be, so please don't ever hesitate to get in touch with us!



# RECEPTION

Our reception team is the first point of contact for our school.

We welcome students and guests and greet people who visit or contact our school. We also co-ordinate front desk activities, including distributing correspondence and redirecting phone calls to the correct member of staff.

Our reception team offer administrative support across the school.



Ultimately, we ensure the front desk welcomes guests positively, and executes all administrative tasks to the highest quality standards. We also help the students with any queries, timetables and anything else we can assist them with.



# CAREERS OFFICE

Mrs Ackroyd is our Careers Leader in school and Ms Lewis is the Careers Administrator. At Shuttleworth College, we:

- Ensure every student has at least one Information, Advice & Guidance (IAG) appointment by the end of Year 11, complete with individual action plan and resources for further research.
- Offer Year 11 application and CV support sessions for students to prepare for their next steps.
- Organise Year 10 ASPIRE week, with a range of education, training and employability activities so students can explore lots of future options.
- Help Year 9 students consider their GCSE options choices.
- Help teaching staff include careers education in every subject, so that students understand the skills they are developing, the links between subjects and the workplace and progression opportunities.
- Organise trips, visits and speakers for all students so that they can explore the world of work.



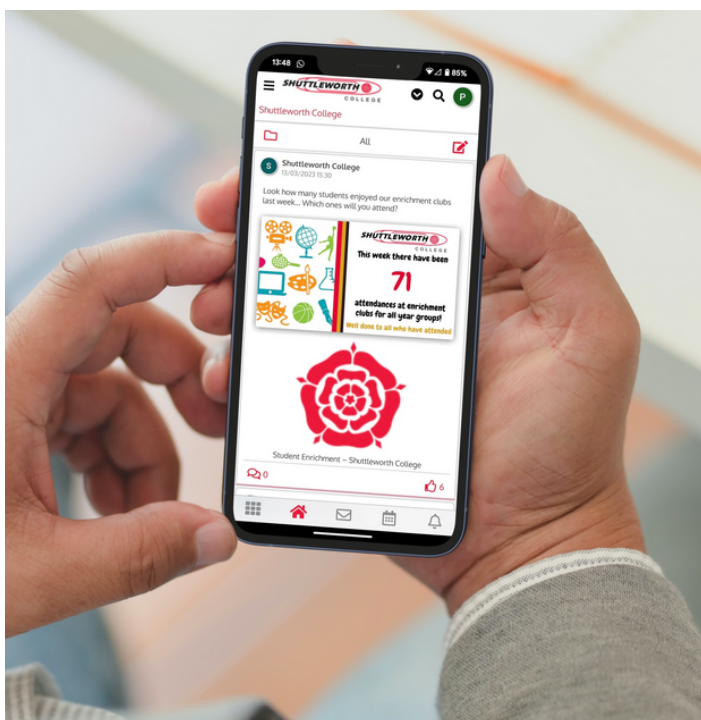
The Careers Office is based in the atrium so we're really easy for students to find. We love helping students discover the variety of future opportunities awaiting them and watching them progress after Year 11.

# THE GENERAL OFFICE



The general office offers general administrative support for teaching and non-teaching staff.

We play a crucial role in the day-to-day life of school by providing a range of administrative support to keep everything running as smoothly as possible.



A few of the things we help with include typing letters, collating information for school trips, keeping pupil records up to date as well as monitoring stationery supplies and re-ordering when necessary. The management of the school app also takes place in the general office.

## HR DEPARTMENT

In the HR department we mainly deal with recruitment of new staff. We carry out DBS checks and other checks to make sure that all staff have the appropriate qualifications and training to carry out their role. We also look after the wellbeing of all staff in school, making sure that staff physical and mental health is being looked after. We arrange training and courses including annual safeguarding training. We run induction days to welcome new staff and update HR records ensuring that they are compliant with Ofsted.



## FINANCE DEPARTMENT

The finance team deal with the budgets for school. They order stock and supplies for school and oversee ParentPay which parents use for paying for school trips.

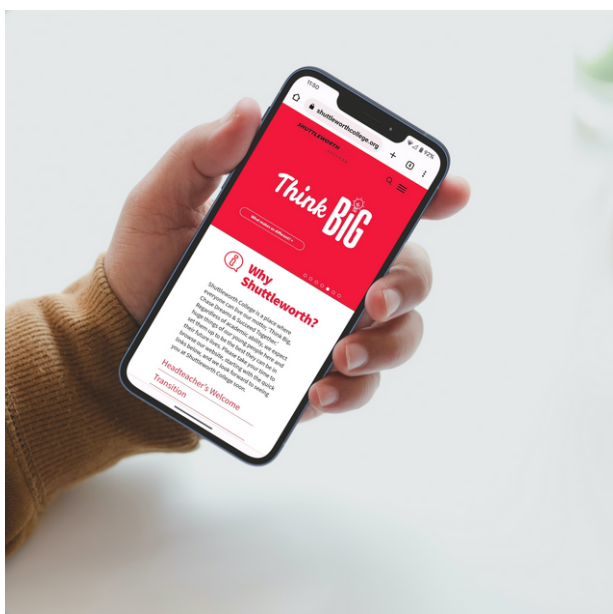


# REPROGRAPHICS & MARKETING

Reprographics provides full and efficient reprographic support to all teaching and support staff on a daily basis. Advice is given on the most cost effective way to provide class resources etc and requests for printing, copying and scanning are completed in a timely manner to meet any deadlines set.

Reprographics also makes sure the additional multi-function devices and printers around the school are in good working order and well stocked with supplies.

Marketing supports in the design and creation of publications for the school. This ranges from class resources, posters, leaflets, newsletters to event publications and social media content.



Marketing are also involved in the organisation of filming and photography of the school to post both internally and externally on various media channels.

The school's social media platforms and website are also managed by the Marketing Department.



## EXAMS & ASSESSMENT

In the exams and assessment data office we manage the administration aspects of exams, data collection for school reports, produce data analysis and also look after the school and student timetables.

We manage exam entries, prepare timetables, make arrangements for the day of the exams, make sure that relevant paperwork and tasks are completed for the exam boards and arrange results days. Although the main exams are always in the Summer term, we are kept busy all year round with other school exams, such as two sets of Year 11 Mock exams and end of year exams for each year group. We also manage a lovely team of invigilators who staff our exams and make sure that all guidance and procedures are followed.

We oversee the assessment software in school where we produce spreadsheets to collect data for producing the school reports received by parents and carers and also produce data analysis for senior leaders, curriculum leaders and subject teachers.

We are also responsible for the upkeep of the school timetable, making sure that it is kept up to date with any changes to class rooms and staff throughout the year. We manage student class changes and add any alternative provision to student timetables.



# SAFEGUARDING

**ARE YOU WORRIED ABOUT HOW THE COST OF LIVING CRISIS WILL AFFECT YOU?**

Learn more about the positive steps you can take to feel more in control.

Lancashire Adult Learning has a wide range of support options available with sessions available online and in venues local to you!

**JOIN US FOR:**

- Financial Help -** Learn more about household budgeting, utility comparison, debt management and steps to lower household energy consumption
- Employment and Skills Training -** Explore employment and career opportunities, and the training required to get you there
- Mental Health Support -** With sessions including Mindfulness, Creative Wellbeing and Sleep Well to support you with coping strategies to better manage your own mental health and well-being
- Food Budgeting and Cooking Healthy Meals on a Budget -** Learn about nutrition and cooking healthily on a budget as well as exercises to improve your health with chair-based exercises and yoga

**TO FIND OUT MORE AND REGISTER YOUR INTEREST EMAIL:**  
enquiries.lal@nelsongroup.ac.uk

0333 003 1717 [www.lal.ac.uk](http://www.lal.ac.uk)

## SAVING MONEY AND IMPROVING WELL-BEING, ONE COURSE AT A TIME

### Lancashire Adult Learning Launches Initiative to Combat Cost-of-Living Crisis

Lancashire Adult Learning (LAL) has launched an initiative to combat the cost-of-living crisis and improve well-being in the local community. The initiative, running alongside their Multiply project, is aimed at teaching the art of frugality through cutting costs, living smarter and improving well-being during trying times.

The free courses are now up and running and are taking place throughout the year. These can be attended both online and in person in various locations across Lancashire. Learners can register their interest through accessing the Lancashire Adult Learning website.



There are a number of unique offerings available, and the courses are mostly targeted at issues that face the Lancashire community during times of economic hardship.

Courses on offer include bill management and financial budgeting, which aim to help attendees better manage their finances and convey handy hints and tips to sizably cut down their gas and electric bills. Cooking and meal preparing on a tight budget is also part of the curriculum, where the focus is cheap quick and easy meals that are both filling and nutritious without breaking the bank.

These courses are open to all members of the community, including employers, partners, low-income and unemployed learners, as well as those in employment who are struggling to make ends meet.

Furthermore, LAL have other initiatives targeting the cost-of-living crisis including coping with stress and anxiety, and improving mobility at home that will aim to improve the happiness and well-being of the local Lancashire community. Employers are invited to consider utilizing these offerings in order to provide their employees with unique and effective support regarding their mental, physical, and financial well-being.

Local libraries are similarly supporting their community by offering cost-of-living support, namely through their Warm Spaces initiative, which invited the local community into their warm libraries with various incentives, including the following:

- a warm drink.
- a space to sit.
- free computers and Wi-Fi.
- charging points for your phone or laptop.
- events and activities.
- help from staff to find information.

Partner organizations can also request cost-of-living support for their service users to support people during these challenging times.

When commenting on the cost-of-living courses, Tom Gee, Head Of Curriculum: Employability, Volunteering and Skills at LAL said "Lancashire Adult Learning is proud to be supporting the community through innovative and practical programs in response to the cost-of-living crisis.

"We understand that times are tough and that people are struggling to make ends meet. That's why we have developed these courses, to provide practical and helpful advice to help people manage their finances and improve their overall well-being."

LAL's initiative is a timely and relevant response to the ongoing cost-of-living crisis and will provide valuable support to the local Lancashire community. The courses are free, easily accessible, and cover a wide range of topics to help people improve their financial situation and overall well-being.

For a full list of the free courses on offer, and for more information, please visit the LAL website at <https://www.lal.ac.uk/cost-of-living-support/>



## NSPCC - LISTEN UP, SPEAK UP CAMPAIGN



NSPCC are launching a campaign to give adults practical advice on what to do if they're concerned about a child.

Listen Up, Speak Up will encourage people to take an engaging, free ten-minute digital training followed by a series of emails from experts with actions people can take to help keep children safe.

More information can be found here:-

<https://www.nspcc.org.uk/about-us/news-opinion/2023/listen-up-speak-up-campaign-provides-training-to-spot-and-report-abuse/>



We would like to invite you to our  
**Family Warm and Welcome**  
sessions taking place across  
centres in Burnley



Come along and help yourself to tea  
(or coffee) and toast



**FREE PLAY**

Activities available for children

**We can also explore**

**Funded places at  
local nurseries and  
childminders to help your  
2, 3 or 4 year olds to  
play, learn & grow.**



**Family Warm & Welcome sessions**

Monday—Burnley Campus, Barden Lane 3.30pm-5.00pm

Tuesday—Ightenhill Centre, Oak Street 9.30am-11.00am

Wednesday—South West Burnley Centre, Tay Street 3.30pm-5.00pm

Thursday—Chai Centre, Hurtle Street 1.00pm-2.30pm

Friday—Burnley Wood Centre, Brunswick Street 9.30am-11.00am

**No need to book, just drop-in.**

Children and Family Wellbeing Service present

# EASTER FAMILY FUN WEEK 1

Mon 3 April 10am-2pm

@Burnley Wood Centre, Brunswick St  
or @Burnley Campus, Barden Lane

Tue 4 April 10am-2pm

@South West Burnley, Tay St  
or @Chai Centre, Hurtley St

Wed 5 April 10am-2pm activities in Memorial Park, Padiham

Games &  
activities

Taste  
station

Creative  
activities



Bring your packed lunch and  
join our family picnic



Lunch provided for children on free school meals



To book call 01282 470707  
or share your name and contact details  
on Facebook messenger and we will  
give you a call

Priority for children eligible for free school meals, but everyone welcome

Children and Family Wellbeing Service

PRESENTS



# EASTER FAMILY FUN

**GAMES AND  
ACTIVITIES**

*Week 2*

**TASTE STATION**

**CREATIVE  
PLAY**

TUE 11 APRIL 10AM-2PM

@ WHITEGATE NURSERY SCHOOL, VICTORIA RD  
OR @ BURNLEY CAMPUS, BARDEN LANE

**WED 12 APRIL 10AM-2PM IN THOMPSON PARK**

THUR 13 APRIL 10AM-2PM

@CHAI CENTRE, HURTLEY ST  
OR @ BURNLEY WOOD CENTRE, BRUNSWICK ST

TO BOOK YOUR PLACE CALL 01282 470707 OR SHARE YOUR NAME AND CONTACT DETAILS ON  
OUR FACEBOOK PAGE IN MESSENGER AND WE WILL CALL YOU BACK

BRING YOUR PACKED LUNCH AND JOIN OUR FAMILY PICNIC

LUNCH PROVIDED FOR CHILDREN ON FREE SCHOOL MEALS

Made with PosterMyWall.com

# OPERATION ENCOMPASS

OPERATION  
ENCOMPASS

## Operation Encompass is a national scheme that operates jointly between schools and all police forces.

“ Children who live in homes where there is domestic abuse, or who experience domestic abuse in their own teenage relationships, can be negatively impacted by this experience. ”

“ We have ensured that a member of our staff, (Designated Safeguarding Lead) known as a Key Adult, has been trained about Operation Encompass procedures. This allows us to use the information that has been confidentially shared with us by the police, to understand how a child may be impacted by domestic abuse and to then offer support to the child/ren in our care. ”

“ This information means that we can understand a child's behaviour and support that child in whatever way they may need or want. ”



“ Children who experience domestic abuse are recognised as victims of domestic abuse in their own right! ”

“ Operation Encompass means that our school will be told, prior to the start of the next school day, when police have attended an incident of domestic abuse where there is a child or young person who attends our school who is related to any of those involved in the incident. ”

“ We are keen to offer the very best support possible to all our pupils and we believe that being part of Operation Encompass helps us to do this. ”

<sup>1</sup> Domestic Abuse Act 2021

[www.operationencompass.org](http://www.operationencompass.org)

OPERATION  
ENCOMPASS

## We are an Operation Encompass School

For further information, please come and see us.

 **OPERATION  
ENCOMPASS**  
In every force. In every school. For every child.

**SHUTTLEWORTH**   
COLLEGE

 Lancashire  
Constabulary

# MEET OUR SAFEGUARDING TEAM



Ext. 11173

**Rebecca Bonny**

**DESIGNATED SAFEGUARDING LEAD**



Ext. 11059

**Tom Baiamonte**

Head of Year

**DEPUTY DSL**



Ext. 12223

**Tracy Selves**

**DEPUTY DSL**



**Jo  
Grice**

Ext. 11084  
Head of Year



**Melissa  
Southern**

Ext. 11062  
Head of Year



**Mel  
Thomas**

Ext. 11014  
Medical



**Melissa  
Burns**

Ext. 11113  
Inclusion

## DESIGNATED SAFEGUARDING OFFICERS

**Marie Shaw**

**SAFEGUARDING GOVERNOR**

We recognise our moral and statutory responsibility to safeguard and promote the welfare of students. We endeavour to provide a safe and welcoming environment where children are respected and valued. We are alert to the signs of abuse and neglect and follow our procedures to ensure that children receive effective support, protection and justice. Our aim is to provide a safe and secure environment for students, staff and visitors. If you have any concerns about the safety of a child please ensure you report it to a member of the safeguarding team:-

[safeguarding@shuttleworth.lancs.sch.uk](mailto:safeguarding@shuttleworth.lancs.sch.uk)

If your concern is of immediate harm or outside of school hours, please report to the Police or Children Social Care 0300 123 6720  
0300 123 6722 (evenings/weekends)

**Safeguarding is our top priority. Please help us in ensuring our school is a safe place!**



# STAFF NEWS

WELCOME to  COLLEGE

## KATIE RUSHTON

Katie has joined us as a teaching assistant. Welcome Katie.



The following staff will be leaving us this term.  
Thank you for your hard work!

Nicole McHugh  
Kimberley Walsh

Goodbye & **GOOD LUCK!**

