

23 June 2026

Dear Parents/ Carers,

Earlier this academic year we wrote to you to inform you that we were changing some of our internal systems. I am pleased to confirm that these changes successfully took place in the Autumn Term, and we are now looking to further improve on this by changing the platform through which we communicate with you from September.

### **Why are we making this change?**

Our newly implemented system comes with its own communication platform whereas the 'Shuttleworth App', our current parent platform, is separate which limits its functionality.

The new parent platform is called 'My Child at School' and it centralises most of our current systems as well as giving you as parents and carers greater insight into your child's school life.

You will be able to access 'My Child at School' either through a web portal on any internet enabled device and/ or through a mobile app. Through this platform you will be able to:

- Make payments for school dinners, school trips and all other payment items (replacing Parentpay)
- View your child's behaviour points, detentions, attendance data and timetable
- View and make amendments to your contact details
- View school reports
- View the school calendar with important dates
- Report absences
- Receive messages relating to your child
- View any school 'announcements'

Whilst 'My Child at School' will be our primary communication tool, there may still be occasions where we send you a text message rather than an app message.

### **What happens next?**

At the moment, we are just making you aware of this change and more information will be sent to you closer to the Summer holidays with instructions on how to enrol onto the new app.

If your child has a sibling starting in Year 7 in September, you will be asked to enrol earlier and you have been sent a separate letter to your email address with further instruction on this. For these families, until September any correspondence regarding your Year 6 child will be sent through the 'My Child at School' app and any correspondence regarding your children already in school with us will be

sent via the 'Shuttleworth app'. Over the Summer we will then migrate all current students over to the 'My Child at School' app and you will have just one app login for all of your children here at school with us.

Thank you as always for your support and we will be in touch with further instructions as we get closer to September.

Yours Sincerely,



Ruth Hodges  
School Business Manager