

Exam Invigilator

Start Date: May 2024

Contract: Casual

Pay: £12/ hour



The Governors at Shuttleworth College are seeking to appoint a pool of invigilators to assist with the smooth running of student's exams.

We are seeking individuals who can:

- Support the efficiency of exam candidates, ensuring that relevant procedures and guidelines are adhered to at all times.
- Be flexible in their approach to working hours and arrangements.
- Demonstrate strong communication skills and be able to work under pressure.
- Be able to work as part of a team.
- Be accurate in both verbal and written communication.
- Use technology and are computer literate.
- Understand the need for safeguarding training
- Be reliable and punctual.

We can offer:

- Social working hours Monday to Friday term time only.
- Flexibility of hours.
- Competitive rates of pay.

Application forms available at:

www.shuttleworthcollege.org

Visits to the school are welcomed and can be arranged through the school office 01282 682300.

Applications will be considered as they are received.

Shuttleworth College is committed to safeguarding and promoting the welfare of its students and the appointment will be conditional upon DBS enhanced clearance.

