



Code M Guidance

Scenario – Appointment at 10am

A student has a medical appointment at 10am

The student stays at home until the appointment

The student receives an M code. Authorised but counts as an absence.

The student comes into school until the appointment

The student still gets their AM present mark. Does not affect attendance.

At Shuttleworth College, we encourage all parents/carers to make medical appointments outside of school time. We are in school for 190 days of the year meaning there are 175 days for this to happen.

If you do need an appointment during school time, the “M” code can only be issued with the relevant proof of appointment.