

Shuttleworth College: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-11 are entitled:

- ✓ to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- ✓ to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- ✓ to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Elizabeth Bacon

Assistant Headteacher

Shuttleworth College

Telephone 01282 682300 Ext 11109

Fax 01282 682312

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn term	Spring term	Summer term
Year 7			University visit including pre-visit sessions
Year 8	University visit. University 101 PSHEE lessons	Industry site visits	
year 9	LMI and Careers fair. Focus on the importance of academic success and future pathways.	STEM – Women into Engineering event	FE taster days
Year 10		STEM – Women into	University visit.

		Engineering event	FE taster days. Your Future, Your Choice employability conference – Burnley College
Year 11	Post 16 applications. Careers Fair Apprenticeship Show, Manchester Form group and mentoring sessions on post 16 applications.	STEM – Women into Engineering event	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Corner area within the library, which is managed by the school librarian. This is available to all students at lunch and break times.

Approval and review by Headteacher and Chair of Governors January 2018

To be approved March 2018 by Governors at Curriculum and Standards Committee

Next review: January 2019

Signed: Simon Davies Chair of Governors Ruth England Head teacher


